

Tel +66 (0) 2-417-1130 Tax ID : 0107564000201



-Translation-

**Executive Committee Charter** 

1. Objective

To achieve maximum efficiency in the management of the Company according to the directions, policies

and goals set and assigned by the Board of Directors ("the Board") as well as create the stability and

sustainability in the business operation. The Board has approved the establishment of the Executive

Committee to control, supervise and take responsibility for various businesses within the scope assigned

by the Board.

2. Qualifications

Executive directors must have knowledge, appropriate skills, and experience as well as understanding of

their qualifications, duties and responsibilities and must not have any prohibited attributes under the

Public Company Limited Act and other relevant laws.

3. Scope of Duties and Responsibilities

3.1. Executive Committee has the duty to manage the Company's business following to the objectives

and must be in accordance with the policies, regulations or any orders prescribed by the Board.

Executive Committee shall present to the Board for consideration, approval, or endorsement.

3.2. Develop vision, business strategy, business direction, business policy, target, framework, business

plan and budget of the Company and its subsidiaries, then, present to the Board for approval.

3.3. Verify and monitor the efficiency of policy and guideline implementation following the assignment

from the Board.

3.4. Executive Committee has the right to consider and approve only the case or any action which is

the normal business of the Company under the limit, or the annual budget as approved by the

Board and as described in the delegation of authorities.

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Nova Organic Public Company Limited 190/4 Moo 8, Naikhlongbangplakot, Phrasamutchedi, Samutprakan 10290

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3.5. Report the performance of the matter within the time limit.

3.6. In casting votes in the Executive Committee meeting, each director shall have the right to vote by

one vote. In case of equality of votes, the Chairman as decisive person shall have the right to cast

an additional one vote.

3.7. Any resolution of the Executive Committee must consider as pass with a majority votes of the

quorum at the meeting.

3.8. The Executive Committee shall hold the meeting as necessary and appropriate but at least once

quarterly. Only one of the directors may call the meeting as a special case apart from the normal

meeting and the proposed agenda must be notified in advance to other directors at a reasonable

period of time and sufficient to perform the duties of a director in considering the agenda of the

meeting.

3.9. Executive Committee shall appoint the working team and/or any person to consider the work prior

to present to the Board or to conduct any tasks that are beneficial to Executive Committee's

performance or to perform any assigned duties within the scope of Executive Committee.

3.10. To have the power to delegate authorities and/or assign other person to perform specific tasks on

their behalf by delegating authorities and/or such authorities are within the scope of the

authorization under the power of attorney and/or in accordance with the rules, regulations or

orders set by the Board. However, the delegation of authorities, duties and responsibilities must

not be a power of attorney or authorization that makes the Executive Committee or the authorized

person by the Executive Board can approve the transaction by themselves or the person who may

have conflicts of interest (As defined in the Notification of the Capital Market Supervisory Board or

the Notification of the Securities and Exchange Commission) or may benefit in any manner or may

have any other conflict of interest with the Company or its subsidiaries.

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## 4. Effective date

Executive Committee Charter has been considered	ed and approved by Extraordinary General Meeting of
Shareholder No. 2/2021, effective from 7 June 20	21 onwards.
(Ms. Haruethai Sirisinviboon)	(Mr. Prakit Tangtisanon)
Company Secretary	Chairman of the Board